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ABSTRACT

This Developing a Curriculum (DACUM) chart lists the duties of patrol officers, along with the knowledge required, the traits and attitudes needed, and the tools and equipment used. Information on law enforcement occupations includes the types of administrative, patrol, law enforcement, community service, and personal development tasks inherent in patrol officers' jobs. (KC)

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CHART FOR PATROL OFFICER

Developed by
Virginia Vocational Curriculum Center
Glen Allen, Virginia 23060

In Cooperation With
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LAW ENFORCEMENT

Perform Administrative Duties	Maintain Daily Logs	Attend Briefings	Pass Inspection	Write Police Reports	Disseminate Police Reports	Respond to Written and Verbal Inquiries	Maintain Equipment & Supplies	Maintain Communication with Supervisors and Fellow Officers	
Perform Patrol Function(s)	Answer Radio Calls for Service	Check Buildings	Ensure Security of Beat	Assist Motorists	Direct Traffic	Conduct High Visibility Patrol	Give Advice to Citizens	Provide Referrals	Maintain Merchant Contacts
	Operate Emergency Vehicles	Maintain Liaison with Criminal Justice Agencies	Serve Legal Process	Deliver Messages/Property	Report Highway and Road Hazards	Protect Crime/Incident Scene	Collect Intelligence Information	Assist Fellow Officers	Handle High-Risk Situations
	Perform First Aid								
Enforce Criminal Laws	Investigate Violations of Criminal Law	Arrest Criminal Violator	Process Criminal Violator	Prepare Criminal Case File and Consultation	Make Court Presentation (Criminal)				
Enforce Traffic Laws	Conduct Traffic Accident Investigation	Arrest Traffic Violator	Process Traffic Violator	Prepare Traffic Case File	Make Court Presentation (Traffic)				
Perform Community Services	Provide Security Escort	Provide Security for Special Functions	Conduct Community Education Programs	Maintain Liaison with Social & Health Services	Initiate Contacts with Business & Community	Conduct Safety Inspections			
Continue Academic and Physical Development	Maintain/Improve Endurance	Maintain/Improve Flexibility	Maintain/Improve Strength	Read Professional Publications	Participate in Criminal Justice Courses	Seek Additional Specialized Training			

LAW ENFORCEMENT

A Patrol Officer:

1. Deters Crime.
2. Is Responsible for Protecting Life and Property.
3. Maintains Place and Order.
4. Serves the Community.
5. Arbitrates Civil and Domestic Disputes.
6. Enforces Laws.
7. Represents Local Government.
8. Conducts Criminal Investigations.

Knowledge Required:

1. Constitutional Law
2. State Codes
3. Local Ordinances
4. Rules of Evidence
5. Arrest Law
6. Search and Seizure
7. Patrol Techniques
8. Officer Safety/Survival
9. Juvenile Laws
10. Defensive Tactics
11. Communications Skills (3XR)
12. Driving Skills (EVOC)
13. Basic Vehicle Maintenance
14. Legal Use of Force
15. Legal Use of Deadly Force
16. Firearms Knowledge and Proficiency
17. First Aid
18. Local Government Policy
19. Local Government Structure
20. Local Resources
21. Court Systems
22. Area Geography
23. Area Demography
24. Forensics
25. Typing
26. Computer Basics
27. Interviewing/Interrogation Skills
28. Radio Procedures
29. Traffic Accident Investigative Skills
30. Department and Deportment
31. Psychology
32. Sociology
33. State/Local History
34. Current Events
35. Telephone Procedures
36. Jurisdictions
37. Other Law Enforcement Agencies
38. Swimming/Water Safety
39. Simple Fire Suppression Techniques
40. Hazardous Materials
41. Illegal Drugs/Drug Abuse
42. Organized Crime
43. Commercial/Residental Crime Prevention
44. Hostage Situations Procedures
45. Crowd Control Procedures
46. Canine Procedures
47. Search Techniques
48. Aircraft Crash Investigation Procedures
49. Med-Flight Procedures
50. Disaster Plan Procedures
51. Internal Operations Procedures
52. Grievance Procedures
53. Photography
54. Fingerprinting
55. Traffic Direction and Point Control
56. Surveillance Techniques

Traits and Attitudes Needed:

1. Accepts Criticism
2. Has Compassion
3. Is Even-Tempered
4. Shows Sense of Humor
5. Has Patience
6. Demonstrates Above-Average Morality
7. Shows Curiosity
8. Has Controlled Aggressiveness
9. Has Common Sense
10. Is Sympathetic/Empathetic
11. Is Rational
12. Is Logical
13. Is Dedicated
14. Is Patriotic
15. Is a Hard Worker
16. Is Intuitive
17. Is Self-Disciplined
18. Is in Excellent Physical Condition
19. Is Honest
20. Shows Integrity
21. Is Friendly
22. Is Adaptable
23. Is Intelligent
24. Is a Team Worker
25. Is Verbal
26. Is Unbiased
27. Is Loyal
28. Is Cheerful
29. Demonstrates Bravery

Tools and Equipment Used:

1. Ammunition
2. Baton
3. Dictionary
4. Camera
5. Flashlight
6. Firearms
7. Handcuffs
8. Tire Gauge
9. Radio
10. Radar
11. Breath Analyzer
12. Fire Extinguishers
13. Flares
14. Alco-sensor
15. Uniform
16. Gunbelt
17. Tape Recorder
18. First Aid Kit
19. Code Book
20. Chemical Agents
21. Typewriter
22. Gas Mask
23. Automobile
24. Video Equipment
25. Whistle
26. Computer
27. Fingerprint Kit
28. Binoculars
29. Traffic Vest
30. Slim Jim
31. Maps
32. Rola Tape
33. Body Armor
34. Riot Helmet
35. Flexi Cuffs
36. Traffic Cones

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